



Mahatma Gandhi Shikshan Mandal's  
**ARTS, SCIENCE AND COMMERCE COLLEGE,**  
Chopda Dist. Jalgaon  
Affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon  
NAAC Re-Accredited 'B Grade'

**Prof. Dr. D. A. Suryawanshi** Principal

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Ref No. :

Date : 05/07/2017

## INTERNAL QUALITY ASSURANCE CELL

### NOTICE

All the members of Internal Quality Assurance Cell are hereby informed that the meeting of the IQAC for the academic year **2017-18** will be held on **09/07/2017** at **4.00pm** in the **IQAC Room**. You are therefore requested to make it convenient to attend the meeting.

Co-Ordinator, IQAC  
Coordinator, IQAC  
Arts, Science & Comm. College  
Chopda Dist. Jalgaon-425107 (MS)



Chairman IQAC  
**PRINCIPAL**  
Mahatma Gandhi Shikshan Mandal's  
Art's, Science & Commerce College,  
Chopda Tal-Chopda Dist-Jalgaon (M.S.)

### Agenda of the Meeting

1. To read & Confirm the minutes of the previous meeting.
2. Welcome newly appointed Principal Dr. D.A. Suryawanshi Sir..
3. To provide brief overview of the post accreditation measures initiated...
4. To initiate Co-curricular, Extension, value added and skill oriented programmes
5. Any other subject with the permission of the chairman.

# INTERNAL QUALITY ASSURANCE CELL



## Minutes of the Meeting

Meeting No. 01

Date: 09/07/2017

Time: 4.00 pm

Members Present:

IQAC organized its first meeting for the academic year 2017-18 at the beginning of the academic year on 09<sup>th</sup> July, 2017 at 4.00pm in the IQAC meeting room of the college. The meeting was chaired by the Principal Dr. D.A. Suryawanshi.










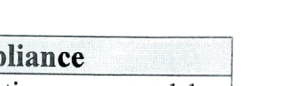
. The Following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote thanks to the chair.

Sr. No.	AGENDA	RESOLUTION
01	To read & Confirm the minutes of the previous meeting.	The minutes of the previous meeting were read by the Co-ordinator and confirmed. As per the minutes of the meeting the action taken report was briefly discussed in the meeting.
02	Welcome newly appointed Principal Dr. D.A. Suryawanshi Sir.	As the IQAC has given warm welcome to newly appointed Principal Dr. D.A. Suryawanshi Sir and the members greeted him by offering him a bouquet.
03	To provide brief overview of the post accreditation measures initiated...	The Co-ordinator has read the NAAC peer team recommendations of the last accreditation and told that the college has already started working on the recommendations such as expansion of Library, Improve ICT facilities and other
04.	To initiate Co-curricular, Extension, value added and skill oriented programmes	The IQAC proposed to initiate co-curricular, extension, value added and skill oriented programmes for the holistic development of the students, It has been decided to start various Add-on Courses that will cater the needs of the students and make the students employable
08	Any other subject with the permission of the chairman.	With permission of the chairman the meeting has ended...

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Art's, Science & Commerce College,  
Chopda Tal-Chopda Dist-Jalgaon(M.S.)

Following members were present for the meeting...

Sr. No.	Name of Member	Designation	Signature
01	Dr. D.A. Suryawnsi	Principal & Chairman IQAC	
02	Prof. Dr. A. L. Chaudhari	Vice Principal	
03	Mr. M. B. Hande	Vice Principal	
04	Dr. K. N. Sonawane	Vice Principal (Criterion I)	
05	Dr. V. T. Patil	IQAC co-ordinator	
06	Dr. R. M. Bagul	Member (Head,Criterion II)	
07	Dr. B. M. Sapkal	Member (Head,Criterion III)	
08	Mr. A. B. Suryawanshi	Member (Head, Criterion IV)	
09	Dr. P. M. Raotole	Member (Head,Criterion V)	
9	Mr. D. P. Sapkale	Member (Head,Criterion VI)	
10	Mr. C. R. Deore	Member (Head,Criterion VII)	

### Action Taken Report

Subject	Action Taken/Compliance
To read & Confirm the minutes of the previous meeting.	The minutes of the previous meeting were read by the Co-ordinator and confirmed.
Welcome newly appointed Principal Dr. D.A. Suryawanshi Sir.	As the IQAC has given warm welcome to newly appointed Principal Dr. D.A. Suryawanshi Sir and the members greeted him by offering him a bouquet.
To provide brief overview of the post accreditation measures initiated...	1. expansion of Library infrastructure work is partially completed 2. Improved ICT facilities
To initiate Co-curricular, Extension, value added and skill oriented programmes	The college has started Value Added/ Add-on Courses



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Ref No. :

Date : 18/09/2017

## INTERNAL QUALITY ASSURANCE CELL

### NOTICE

All the members of Internal Quality Assurance Cell are hereby informed that the meeting of the IQAC for the academic year **2017-18** will be held on **22/09/2017** at **4.00pm** in the **IQAC Room**. You are therefore requested to make it convenient to attend the meeting.

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Coordinator, IQAC

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Chairman IQAC

**PRINCIPAL**

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### Agenda of the Meeting

1. To read and confirm the minutes of meeting held on 22/08/2017.
2. Discussion on the Revised Accreditation Framework of NAAC.
3. Discussion about Revised API Pro forma as per 4<sup>th</sup> Amendment (New UGC regulation).
4. Checking of CAS promotion proposals for 1<sup>st</sup> to 2<sup>nd</sup> stage of Mr. L. B Patle and Dr. V. R. Huse.
5. Finalization of AQAR report 2016-17
6. Any other point with permission of chairman.



# INTERNAL QUALITY ASSURANCE CELL

## Minutes of the Meeting

Meeting No. 01

Date: 22/09/2017

Time: 4.00 pm

Members Present:

IQAC organized its first meeting for the academic year 2017-18 at the beginning of the academic year on 22/09/2017 at 4.00pm in the IQAC meeting room of the college. The meeting was chaired by the Principal Dr. D.A. Suryawanshi. The Following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote thanks to the chair.

Sr. No.	AGENDA	RESOLUTION
01	To read and confirm the minutes of meeting held on 22/08/2017.	The minutes of the previous meeting were read by the Co-ordinator and confirmed. As per the minutes of the meeting the action taken report was briefly discussed in the meeting.
02	Discussion on the Revised Accreditation Framework of NAAC.	In the backdrop of the newly introduced ICT based Revised Accreditation Process by NAAC, Dr. D.A. Suryawanshi, Principal and Chairman IQAC told the members to study nuances of this Revised Framework. It was decided to organize orientation of faculty members about the same.
03	Discussion about Revised API Pro forma as per 4th Amendment (New UGC regulation).	The Revised API Pro forma as per 4 <sup>th</sup> Amendment (New UGC regulation) circulated by IQAC co-ordinator, Dr. V. T. Patil, the same has been discussed during the meeting. It has been decided to follow this API Pro forma for the current and subsequent CAS Proposals.
04.	Checking of CAS promotion proposals for 1st to 2nd stage of Mr. L. B Patle and Dr. V. R. Huse.	Checking of CAS promotion proposals from stage 1 to stage 2 of <b>Mr. Lalchand B. Patle and Dr. Vishnu R. Huse</b> have been done and verified under agenda item 4. The committee members went through the proposal and scrutinized the API of Mr. Lalchand B. Patle and Dr. Vishnu R. Huse. All the required documents were verified by all the members according to 4 <sup>th</sup> Amendment (New UGC regulation) and made suggestion to attach the name of journals of published research papers which are in UGC approved journal list.
05	Finalization of AQAR report 2016-17	The AQAR report for the assessment period 2016-17 has been finalized by compiled the information and evident documents collected from the respective departments.

Coordinator, IQAC

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Following members were present for the meeting...

Sr. No.	Name of Member	Designation	Signature
01	Dr. D.A. Suryawnsi	Principal & Chairman IQAC	
02	Prof. Dr. A. L. Chaudhari	Vice Principal	
03	Dr. K. N. Sonawane	Vice Principal (Criterion I)	
04	Dr. V. T. Patil	IQAC co-ordinator	
05	Dr. R. M. Bagul	Member (Head, Criterion II)	
06	Dr. B. M. Sapkal	Member (Head, Criterion III)	
07	Mr. A. B. Suryawanshi	Member (Head, Criterion IV)	
08	Dr. P. M. Raotole	Member (Head, Criterion V)	
09	Mr. D. P. Sapkale	Member (Head, Criterion VI)	
10	Mr. C. R. Deore	Member (Head, Criterion VII)	
11.	Dr. S.S. Alizad	Local Society Representative	
12.	Adv. Vishal V. Patil	Alumni Member	

### Action Taken Report

Subject	Action Taken/Compliance
To read and confirm the minutes of meeting held on 22/08/2017.	The minutes of the previous meeting were read by the Co-ordinator and confirmed. As per the minutes of the meeting the action taken report was briefly discussed in the meeting.
Discussion on the Revised Accreditation Framework of NAAC.	Expert talk of IQAC Coordinator Prof. V.T.Patil has been organized for the same
Discussion about Revised API Pro forma as per 4th Amendment (New UGC regulation).	It has been decided to follow this API Pro forma for the current and subsequent CAS Proposals.
Checking of CAS promotion proposals for 1st to 2nd stage of Mr. L. B Patle and Dr. V. R. Huse.	CAS proposals were verified and forwarded to the authorities.
Finalization of AQAR report 2016-17	The AQAR report for the assessment period 2016-17 has been successfully sent through email.

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Ref No. :

Date : 12 / 12 / 2017

## INTERNAL QUALITY ASSURANCE CELL

### NOTICE

All the members of Internal Quality Assurance Cell are hereby informed that the meeting of the IQAC will be held on **16/12/2017** at **4.00pm** in the **IQAC Room**. You are therefore requested to make it convenient to attend the meeting.

Co-Ordinator, IQAC

**Coordinator, IQAC**

Arts, Science & Comm. College  
Chopda Dist. Jalgaon-425107 (MS)



Chairman IQAC

**PRINCIPAL**

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### Agenda of the Meeting

1. To read & confirm the minutes of the previous meeting.
2. To review the preparation and schedule of NSS Winter Camp.
3. To review the progress of the preparation for the Youth Festival-2018-19 and decide tentative expenditure for the same.
4. To enhance the Wi-Fi coverage and CCTV surveillance systems on the campus
5. Checking of CAS promotion proposals for 1<sup>st</sup> to 2<sup>nd</sup> stage of Mr. Kamble V.R.
6. Any other subject with the permission of the chairman.

# INTERNAL QUALITY ASSURANCE CELL

## Minutes of the Meeting

Meeting No. 03

Date: 16/12/2017

Time: 4.00 pm

Members Present: 15

The subsequent meeting of the IQAC was held on **16/12/2017** at **4.00pm** in the IQAC meeting room of the college. The meeting was chaired by the Principal Dr. D.A Suryawanshi.

The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting ended after the vote thanks to the chair.

Sr. No.	AGENDA	RESOLUTION
01	To read & confirm the minutes of the previous meeting.	The minutes of the previous meeting were read by the Co-ordinator and confirmed. As per the minutes of the meeting the action taken report was briefly discussed in the meeting.
02	To review the preparation and schedule of NSS Winter Camp.	Members have reviewed the preparations made for the NSS Winter Camp to be held at Village Chaugaon in the last week of December. It was found that the NSS Program Officer has completed all the formalities for the camp.
03	To review the progress of the preparation for the Youth Festival-2018-19 and decide tentative expenditure for the same.	Committee members discussed this issue and it was unanimously decided to shoulder the responsibility to Dr. H.G. Chaudhari.
04	To enhance the Wi-Fi coverage and CCTV surveillance systems on the campus	Teacher members recommended for the upgradation of the Wi-Fi coverage and CCTV surveillance systems on the campus for the benefit of the students...
05	Checking of CAS promotion proposals for 1st to 2nd stage of Mr. Kamble V.R.	Checking of CAS promotion proposals from stage 1 to stage 2 of <b>Mr. Kamble Vaijanath Ramchandra</b> have been done and verified under agenda item 2. The committee members went through the proposal and scrutinized the API of Mr. Kamble V.R. All the required documents were verified by all the members according to Amendment (New UGC regulation) and made suggestion to attach the name of journals of published research papers which are in UGC approved journal list. Two certificate has change and after completion submitted its report to University.

**Coordinator, IQAC**

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Following members were present for the meeting...

Sr. No.	Name of Member	Designation	Signature
01	Dr. D.A. Suryawanshi	Principal & Chairman IQAC	
02	Prof. Dr. A. L. Chaudhari	Vice Principal	
03	Dr. K. N. Sonawane	Vice Principal (Criterion I)	
04	Dr. V. T. Patil	IQAC co-ordinator	
05	Dr. R. M. Bagul	Member (Head, Criterion II)	
06	Dr. B. M. Sapkal	Member (Head, Criterion III)	
07	Mr. A. B. Suryawanshi	Member (Head, Criterion IV)	
08	Dr. P. M. Raotole	Member (Head, Criterion V)	
09	Mr. D. P. Sapkale	Member (Head, Criterion VI)	
10	Mr. C. R. Deore	Member (Head, Criterion VII)	
11.	Dr. S.S. Alizad	Local Society Representative	
12.	Adv. Vishal V. Patil	Alumni Member	

### Action Taken Report

Subject	Action Taken/Compliance
To read & confirm the minutes of the previous meeting.	The minutes of the previous meeting were confirmed and implemented
To review the preparation and schedule of NSS Winter Camp.	Successful organization of NSS Winter Camp at Village Chaugaon Tal-Chopda.
To review the progress of the preparation for the Youth Festival-2017-18 and decide tentative expenditure for the same.	College has successfully participated in the Youth Festival and won various Medals and prizes.
To enhance the Wi-Fi coverage and CCTV surveillance systems on the campus	Wi-Fi coverage has increased and CCTV surveillance systems on the campus have been upgraded. New CCTV Cameras were installed at various places in the campus.
Checking of CAS promotion proposals for 1st to 2nd stage of Mr. Kamble V.R.	Verified and forwarded to authorities after incorporating suggestions made during the meeting.

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Ref No. :

Date : 21/03/2018

## INTERNAL QUALITY ASSURANCE CELL

### NOTICE

All the members of Internal Quality Assurance Cell are hereby informed that the meeting of the IQAC will be held on **26/03/2018** at **4.00pm** in the **IQAC Room**. You are therefore requested to make it convenient to attend the meeting.

Co-ordinator, IQAC

**Coordinator, IQAC**

Arts, Science & Comm. College  
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Chairman, IQAC

**PRINCIPAL**

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Art's, Science & Commerce College,  
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### Agenda of the Meeting

1. To read & confirm the minutes of the previous meeting.
2. To constitute various committees for the next academic year i.e. 2018-19
3. To prepare academic calendar for 2019-20.
4. To review the preparation and schedule Admission process for the next academic year.
5. Checking of CAS promotion proposal for Stage 1 to Stage 2 of Mr. C. R. Deware (Commerce Dept)
6. Any other subject with the permission of the chairman.

# INTERNAL QUALITY ASSURANCE CELL

## Minutes of the Meeting

Meeting No. 05

Date: 26/03/2018

Time: 4.00 pm

Members Present:

The subsequent meeting of the IQAC was held on 26/03/2018 at 4.00pm in the IQAC meeting room of the college. The meeting was chaired by the Principal Dr. D.A Suryawanshi. The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote thanks to the chair.

Sr. No.	AGENDA	RESOLUTION
01	To read & Confirm the minutes of the previous meeting.	The minutes of the previous meeting were read by the Co-ordinator and confirmed. As per the minutes of the meeting the action taken report was briefly discussed in the meeting.
02	To constitute various committees for the next academic year i.e. 2019-20.	For the smooth administration and organization of various curricular and co-curricular activities various committees were formed. The list was prepared.
03	To prepare academic calendar for 2019-20	It has been decided that the academic calendar should be prepared at the earliest by IQAC and same should be circulated to the departments.
04	To review the preparation and schedule Admission process for the next academic year.	The process Online admission begins in the month of June and hence after thorough discussion among the members the Admission committee was formed for the smooth admission process.
05	Checking of CAS promotion proposal for Stage 1 to Stage 2 of Mr. C. R. Deware (Commerce Dept)	The committee members went through the proposal thoroughly and scrutinized it. All the required documents were verified by the members.

Following members were present for the meeting...

Sr. No.	Name of Member	Designation	Signature
01	Dr. D.A. Suryawanshi	Principal & Chairman IQAC	
02	Prof. Dr. A. L. Chaudhari	Vice Principal	
03	Dr. K. N. Sonawane	Vice Principal (Criterion I)	
04	Dr. V. T. Patil	IQAC co-ordinator	
05	Dr. R. M. Bagul	Member (Head, Criterion II)	
06	Dr. B. M. Sapkal	Member (Head, Criterion III)	
07	Mr. A. B. Suryawanshi	Member (Head, Criterion IV)	
08	Dr. P. M. Raotole	Member (Head, Criterion V)	
09	Mr. D. P. Sapkale	Member (Head, Criterion VI)	
10	Mr. C. R. Deore	Member (Head, Criterion VII)	
11.	Dr. S.S. Alizad	Local Society Representative	
12.	Adv. Vishal V. Patil	Alumni Member	

Coordinator, IQAC

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PRINCIPAL

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Art's, Science & Commerce College,  
Chopda Tal-Chopda Dist-Jalgaon(M.S.)

## Action Taken Report

Subject	Action Taken/Compliance
To read & Confirm the minutes of the previous meeting.	The minutes of the previous meeting were read by the Co-ordinator and confirmed. As per the minutes of the meeting the action taken report was briefly discussed in the meeting.
To constitute various committees for the next academic year i.e. 2019-20.	For the smooth administration and organization of various curricular and co-curricular activities various committees were formed. The list was prepared.
To prepare academic calendar for 2019-20	It has been decided that the academic calendar should be prepared at the earliest by IQAC and same should be circulated to the departments.
To review the preparation and schedule Admission process for the next academic year.	The Flow chart of admission process was prepared. The online admission process was successfully completed within the stipulated time frame.
Checking of CAS promotion proposal for Stage1 to Stage 2 of Mr. C. R. Deware (Commerce Dept )	Verified and forwarded to authorities after incorporating suggestions made during the meeting



*[Signature]*

**Coordinator, IQAC**

Arts, Science & Comm. College  
Chopda Dist. Jalgaon-425107 (MS)

*[Signature]*  
**PRINCIPAL**

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